

## Board of Directors Meeting Minutes

Galena Country Tourism

Tues., Aug. 28, 2018, 3 p.m.

Admin Office

101 Bouthillier St., Galena IL 61036

- I. Call to order: Chair, Colin Sanderson, 3:02 p.m.
- II. Roll call: Birgit Radin, Rachelle Ahmed, Nikki Peebles, Nancy Shady, Steve McIntyre, Merri Sevey. Absent: Katie Burcham, Mike Murphy, Mark Van Osdol, Todd Lincoln  
Other – CEO, Rose Noble.
- III. Delegations – none.
- IV. Old business/Board director concerns - none.
- V. Consent Agenda: Motion to approve consent agenda, Ahmed, Peebles 2<sup>nd</sup>, carried.
- VI. New Business:  
Nobles explained that the delegation policy will be changed to be in line with the open meetings rules. Motion to approve Citizen Comment replace delegations' policy, Sevey, Peebles 2<sup>nd</sup>, carried.
- VII. VII. Presidents Report:  
Noble shared the audit report recently done by O'Connor and Brooks, details were discussed in the last finance meeting. Please contact Noble if there are questions. Noble will drop off report to City and County office. Noble distributed a fact sheet she has created with highlights for July 2018. Listing activities mentions and community presence. A good tool to share with stakeholders. There will be a summarized version of marketing activities on the website for everyone to download. Illinois Office of Tourism was in town to do a commercial.  
There will be several fam tours coming through in September.  
Nobles mentioned that filming for the new tourist guide will start in September. Radin asked to see the outline and plans of that filming. Nobles to email to all.  
McIntire asked if tourism was affected by bridge repair on 20. It does not appear that this was an issue. McIntyre mentioned that there will be one last invoice from former CVB that has to be paid. Noble to look into bill.
- VIII. Adjourn: Motion to adjourn, 3:13 p.m., Peebles, Shady 2<sup>nd</sup>, carried.